

KeyPay: EmployeeConnect Integration Specifications

New Employees						Existing Employees							
Category	Field Name in EC	Field Name in KeyPay	Push	Pull	Limitations	Category	Field Name in EC	Field Name in KeyPay	Push	Pull	Limitations		
Technical	Integration type		N/A	N/A	Web-Based API that can be established via integration menu in EC.	Technical	Integration type		N/A	N/A	Web-Based API that can be established via integration menu in EC.		
	Automation		N/A	N/A	Integration can be automated by an EC developer or run manually via integration menu in EC.		Automation		N/A	N/A	Integration can be automated by an EC developer or run manually via integration menu in EC.		
Personal	Person ID		N/A	N/A	EC Syncs with KeyPay Internal ID. EC Person ID does NOT match KeyPay Internal ID.	Personal	Person ID		N/A	N/A	EC Syncs with KeyPay Internal ID. EC Person ID does NOT match KeyPay Internal ID.		
	First Name						First Name						
	Last Name						Last Name						
	Title						Title						
	DOB						DOB						
	Gender				List values maintained in KeyPay.		Gender						
	Address Line 1	Residential Address Line 1					Address Line 1	Residential Address Line 1					
	Address Line 2	Residential Address Line 2					Address Line 2	Residential Address Line 2					
	Suburb						Suburb						
	State						State						
	Postcode						Postcode						
	Country			N/A	N/A		Default hard coded in EC to "Australia".	Country			N/A	N/A	Default hard coded in EC to "Australia".
	Personal Email Address	Email					Personal Email Address	Email					
	Work Email Address						Work Email Address						
Work Phone	Work Phone				Work Phone	Work Phone							
Work Mobile					Work Mobile								
Personal Phone	Home Phone				Personal Phone	Home Phone							
Personal Mobile	Mobile Phone				Personal Mobile	Mobile Phone							
Employment	Company ID					Employment	Company ID						
	Work Type	Employment Type			List values maintained KeyPay. Only synced with Primary Agreement. If the Work Type in EC is blank, "Full Time" will be pushed to KeyPay.		Work Type	Employment Type				List values maintained KeyPay. Only synced with Primary Agreement.	
	Hire Date	Start Date					Hire Date	Start Date					
	Pay Frequency				List values maintained in KeyPay. Only synced with Primary Agreement.		Pay Frequency					List values maintained in KeyPay. Only synced with Primary Agreement.	
	Work Hours	Hours Per Week					Work Hours	Hours Per Week					
	Work Period		N/A	N/A	KeyPay does not support different work periods, only weekly.		Work Period		N/A	N/A		KeyPay does not support different work periods, only weekly.	
Pay	Termination Date					Pay	Termination Date						
	Annual Salary				Unit always pushed as "per Annum".		Annual Salary						
	Hourly Rate						Hourly Rate						
	TFN						TFN						
	Tax Declarations			N/A			Tax Declarations						
	Superannuation Details				KeyPay does not support SMSF via integration		Superannuation Details						
Banking	Payslips		N/A		File format = KeyPay Payslip PDF.	Banking	Payslips		N/A		File format = KeyPay Payslip PDF.		
	Number of Bank Accounts Supported				KeyPay supports first three banks accounts via integration.		Number of Bank Accounts Supported					KeyPay supports first three banks accounts via integration.	
	Allocation Type / Account Split				KeyPay supports dollar amounts, percentages and remaining balance. If one of the first three bank accounts in KeyPay has an allocation type of 'remaining', the equivalent percentage will be applied in EC. If one of the first three bank accounts in KeyPay has an allocation type of 'percentage' the sum of the allocated percentage should total to 100 in the first three bank accounts.		Allocation Type / Account Split					KeyPay supports dollar amounts, percentages and remaining balance. If one of the first three bank accounts in KeyPay has an allocation type of 'remaining', the equivalent percentage will be applied in EC. If one of the first three bank accounts in KeyPay has an allocation type of 'percentage' the sum of the allocated percentage should total to 100 in the first three bank accounts.	
	BSB						BSB						
	Account Name						Account Name						
	Account Number						Account Number						
Leave	Reference		N/A	N/A	KeyPay does not have an equivalent 'reference' field.	Leave	Reference		N/A	N/A	KeyPay does not have an equivalent 'reference' field.		
	Leave Balances		N/A		Leave balances imported from KeyPay per pay run.		Leave Balances		N/A			Leave balances imported from KeyPay per pay run.	
	Leave Requests		N/A	N/A			Leave Requests			N/A			
	Leave Reversals		N/A	N/A			Leave Reversals		N/A	N/A			
Timesheets			N/A	N/A		Timesheets				N/A	Timesheet sync between EC and KeyPay dependent KeyPay configuration. Job Cost Code, Pay Rate and Allowances must be configured on EC timesheets to mirror KeyPay configuration.		
	Pay Rate	Work Type	N/A	N/A	List values maintained in KeyPay.		Pay Rate	Work Type		N/A		List values maintained in KeyPay.	
	Allowances	Work Type	N/A	N/A	List values maintained in KeyPay.		Allowances	Work Type		N/A		List values maintained in KeyPay.	
	Job Cost Code	Locations	N/A	N/A	List values maintained in KeyPay.		Job Cost Code	Locations		N/A		List values maintained in KeyPay.	
Expenses	Expense Claims					Expenses	Expense Claims				Expense Categories list values maintained in KeyPay.		

Legend		
N/A	Yes	No